

NCOWCICB
BOARD MEETING MINUTES
JANUARY 25, 2012 9:00 A.M.
HICKORY, NC
LOCATION: HICKORY METRO CONV CENTER HICKORY, NC
MINUTES APPROVED MARCH 8, 2012

9:00 a.m. CALL TO ORDER: RUSS DAVIS
OPENING PRAYER: JERRY PEARCE
ROLL CALL: ALL PRESENT
WELCOME TO NEW MEMBERS: MARK BROOKS and SID GASKINS
RUSS DAVIS WELCOMED NEW MEMBERS ASKED THEM TO INTRODUCE
THEMSELVES MARK BROOKS ENGINEER ASHEVILLE, SID GASKINS LENOIR
INSTALLATION, INSPECTIONS AND OPERATIONS

RECOGNITION OF PROXY(IES): NONE

READING OF ETHICS STATEMENT READ BY RUSS DAVIS

ETHICS STATEMENT: In accordance with the State Government Ethics Act, it is the duty of every [Board] member to avoid both conflicts of interest and appearances of conflict.

Does any [Board] member have any known conflict of interest or appearance of conflict with respect to any matters coming before the [Board] today?

If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

JERRY PEARCE AND JIM LANIER CLASS REQUEST, DIANA RASHASH CLASS REQUEST

9:05 a.m. RECOGNITION OF ANY ATTENDING PUBLIC AND REQUEST TO ADDRESS BOARD (PLEASE NOTE: PUBLIC MAY ADDRESS THE BOARD DURING THIS SECTION OF BOARD MEETING. BOARD WILL NOT RESPOND TO COMMENTS OR REQUEST MADE BY PUBLIC. REQUEST MADE BY PUBLIC DURING THIS SESSION WILL BE PLACED ON A FUTURE BOARD AGENDA FOR DISCUSSION. PUBLIC WILL BE ALLOWED MAXIMUM OF FIVE (5) MINUTES PER PERSON TO ADDRESS BOARD. PUBLIC WILL NOT BE ALLOWED COMMENT FOR REMAINDER OF BOARD MEETING.

Request received from Doug Lassiter to speak to Board on behalf of NCSTA
C. S. HINES IN ATTENDANCE

9:15 a.m. Approval of Minutes from September 21, 2011 meeting (see minutes attached)
MOTION TO APPROVE DIANA RASHASH, SECOND JERRY PEARCE,
MINUTES APPROVED

9:20 a.m.

Class Approval Request:

PRIOR TO PRESENTATION OF CLASS REQUEST DIANA RASHASH SPOKE ABOUT WEBINARS IN GENERAL TERMS, PROS AND CONS OF WEBINARS

NCSU class approval request, reapproval requested for classes approved in 2011
MOTION TO APPROVE RUSS AYERS, 2ND GLENN HINES,
APPROVED

New Class approval request:

Install 470: Advanced Septic System Installer Guidance 6 hrs all levels, MOTION TO APPROVE JIM LANIER, 2ND RUSS AYERS, APPROVED

Install 270: Gravity & pump onsite Wastewater Systems 6 hrs all levels MOTION TO APPROVE JIM LANIER, 2ND RUSS AYERS, APPROVED

Soils 001W8: The Soil Ecosystems Webinar 3 hrs all levels MOTION TO NOT APPROVE RUSS AYERS, 2ND JERRY PEARCE, RUSS AYERS STATED DOESN'T FEEL LIKE OUR INDUSTRY IS READY FOR THIS FORMAT OF CLASSES, DIANA RASHASH COMMENTED THAT THIS IS INTERACTIVE AND CAN BE VERIFIED SHE FEELS CONTENT IS IMPORTANT, GLENN NOT IN FAVOR OF ELECTRONIC, NOT APPROVED

Soils 001W7: The Role of Soil in Plant Nutrition Webinar 3 hrs all levels MOTION TO NOT APPROVE, RUSS AYERS 2ND MARK BROOKS, NOT APPROVED

Soils 001W6: The Chemistry of Soil Webinar 3 hrs all levels MOTION TO NOT APPROVE RUSS AYERS, 2ND MARK BROOKS, NOT APPROVED

Soils 001W5: The Cycling of Water Through Soil Webinar 3 hrs All levels MOTION TO NOT APPROVE RUSS AYERS, 2ND MARK BROOKS, NOT APPROVED

Soils 001W4: The Physical Properties of Soil Webinar 3 hrs All Levels MOTION TO NOT APPROVE RUSS AYERS, 2ND JERRY PEARCE, NOT APPROVED

Soils 001W3: The Identification & Classification of Soil Webinar 3 hrs All levels MOTION TO NOT APPROVE RUSS AYERS, 2ND JERRY PEARCE, NOT APPROVED

Soils 001W2: The Formation of Soil Webinar 3 hrs all Levels
MOTION TO NOT APPROVE RUSS AYERS, 2ND JERRY
PEARCE, NOT APPROVED

Soils 001W1: Why We Study Soil Webinar 3 hrs all Levels
MOTION TO NOT APPROVE RUSS AYERS, 2ND MARK
BROOKS, NOT APPROVED

Tech 499A: Decentralized Water/Wastewater Reuse Technologies
Online Modules with online quizzes, 8 hrs all levels
MOTION TO NOT APPROVE RUSS AYERS, 2ND JERRY
PEARCE, NOT APPROVED

Tech 499B: Decentralized Water/Wastewater Reuse Lessons
Learned Online Modules with online quizzes, 8 hrs all levels
MOTION TO NOT APPROVE RUSS AYERS, 2ND JERRY
PEARCE, NOT APPROVED

Tech 499C: Decentralized Water/Wastewater Reuse Online
Module with online quiz, 3 hrs all levels
MOTION TO NOT APPROVE RUSS AYERS, 2ND JERRY
PEARCE, NOT APPROVED

Tech 499D: Decentralized Water/Wastewater Reuse Virtual Field
Tour in a Piedmont Environment online with online quiz, 3 hrs all
levels
MOTION TO NOT APPROVE RUSS AYERS, 2ND JERRY
PEARCE, NOT APPROVED

Tech 499E: Decentralized Water/Wastewater Reuse Technologies
And Implementation, online with online quizzes, 16 hrs all levels
MOTION TO NOT APPROVE RUSS AYERS, 2ND JERRY
PEARCE, NOT APPROVED

NCSTA request for reapproval for regional classes, 6 hours per day,
all levels
MOTION TO APPROVE RUSS AYERS, 2ND JEFF KNIGHT,
APPROVED

Soil Science Society, Annual Conference, reapproval, 12 hrs all
levels
MOTION TO APPROVE JEFF KNIGHT, 2ND DIANA RASHASH,
APPROVED

Chatham County Environmental Health, reapproval, 2 sessions, 3
hrs each session, all grade levels
MOTION TO APPROVE JEFF KNIGHT, 2ND DIANA RASHASH,
APPROVED

Granville/Vance/Franklin County Health Dept, reapproval, 6 hrs all levels

MOTION TO APPROVE JEFF KNIGHT, 2ND DIANA RASHASH, APPROVED

Eastern Area Health Education Ctr,

Fundamentals of POS Inspection, 6 hrs all levels

Advanced POS Inspection, 6 hrs all levels

Fundamentals of Installation, 6 hrs all levels

Installation of Gravity Systems, 6 hrs all levels

Installation of Pressure-dosed & Fill Systems, 6 hrs all levels

Advanced Installation: Drainage, LPP, Drip, etc 6 hrs all levels

Basic System Troubleshooting, 6 hrs all levels

Advance System Troubleshooting, 6 hrs all levels

Off Site/Remote Septic Systems, 6 hrs all levels

MOTION TO APPROVE JIM LANIER, 2ND GLENN HINES, APPROVED

Blue Ridge Community College, reapproval, held in two separate 3 hour sessions, total of 6 hrs, all levels

MOTION TO APPROVE JIM LANIER, 2ND GLENN HINES, APPROVED

Orange County Health Dept, reapproval, 6 hrs all levels

MOTION TO APPROVE GLENN HINES, 2ND JERRY PEARCE, APPROVED

Albermarle Regional Environmental Health, reapproval, two day seminar, 6 hrs daily, all levels

MOTION TO APPROVE JERRY PEARCE, 2ND JIM LANIER, APPROVED

Johnson County, reapproval, 6 hrs all levels

MOTION TO APPROVE JERRY PEARCE, 2ND JEFF KNIGHT, APPROVED

NOTES: COMMENT FROM JERRY PEARCE ATTENDED ONSITE CONFERENCE TO GET WELL HOURS, RECEIVED CERTIFICATE FOR 12 HOURS OF NCOWCICB CREDIT EVEN THOUGH HE DID NOT ATTEND THE HOURS, HIS BROTHER ALSO SIGNED IN FOR WELL HOURS BUT DIDN'T ATTEND NCOWCICB CLASSES AND RECEIVED CERTIFICATE FOR 12 HOURS CREDIT, DIANA TO ADDRESS WITH COMMITTEE, RUSS DAVIS STATED THIS IS A SEVERE ISSUE PUT LETTER WITH EACH APPROVAL THAT VERIFICATION OF ATTENDANCE MUST BE DONE AND CONTUATION OF APPROVAL IS BASED ON THIS VERIFICATION. PROVIDE BOARD WITH METHOD OF VERIFICATION. JIM LANIER SUGGEST THAT WE NOTIFY PROVIDER OF SPECIFIC CLASS THAT THIS PROBLEM HAS HAPPENED

9:45 a.m.

Update from Administrator:

1. 2012 Renewals are continuing to be received, we have rcvd 1620 renewals so far, only 4 have declined renewal, 2 deaths
2. Renewal reminder will be mailed to those not yet renewed by 2/15/12
3. Attorney has drafted a letter for NCOWCICB to send to all LEH depts. Advising them that the certification must be verified prior to setting an inspection and that if inspections are done without verification and it is discovered that the installation was done without being certified or exempt from certification NCOWCICB will file a complaint against the REHS with the REHS board
4. As a reminder to board, please refer questions about getting certified, renewal etc to staff
5. NCOWCICB is required to conduct an annual review of its rules to identify existing rules that are unnecessary, unduly burdensome, or inconsistent with additional limitations to rulemaking set forth in the act. Agencies are instructed to repeal any rules identified by this review.

Executive Director is of the opinion that none of NCOWCICB rules meet these requirements for repeal however, board should review the rules and either identify any that need to be repealed or make a note that none need to be repealed at the next board meeting.

PRESENTED BOARD WITH MEMO FROM ANNA CHOI,
ATTORNEY ABOUT PROGRESS OF COMPLAINTS, ETC.

6. Request was made at last meeting for members to send picture of themselves so far only one has been received please email these in asap
7. Updates on Ethics Training:

According to NC Ethics Commission Mark Brooks, Sid Gaskins, Jim Lanier and Glenn Hines need to take the training session. This training is offered free online at

www.ethicscommission.nc.gov/education/eduOnline.aspx

Please do this training from a computer hooked to a printer so that you can print a copy of completion and forward a copy to Director

RUSS DAVIS ADVISED NEW MEMBERS OF HOW TO DO
COURSE AND FINANCIAL DISCLOSURES

10:30 a.m.

Treasurer's Report by Jerry Pearce, Treasurer

Notes: Operating account balance as of December 31, 2011 \$445,001.73

CD Account (Select Bank) held for future litigation as of December 31, 2011
\$225,000.00

CD Account (Bank of Oak Ridge) held for future litigation as of December 31,
2011 \$225,000.00

Executive Committee is investigating other banks to place CD's if any board member serves on the board of Piedmont Federal or NewBridge please acknowledge that now, if not these will most likely be the next two banks to have monies placed for future litigation

The operating account continues to FDIC insured for unlimited coverage however this account must remain non-interest bearing to maintain unlimited coverage. With that in mind and to maximize earnings for future needs the committee will seek to maintain a maximum balance in the operating account of \$240,000.00

The CDARS program was not used to place the CD's in due to the fact that NCOWCICB was not able to select the banks as being only North Carolina based banks.

RUSS AYERS ASKED THAT EXPENDITURES ALSO BE LISTED ON
FUTURE TREASURER REPORTS

- 10:45 a.m. Update from Rule Writing Committee:
DIANA WORKING ON SUCCESSION ITEM, CHANGING THE HOURS, A TYPO ON PREVIOUS RULES, COMMITTEE WILL MEET ON RULES AFTER THIS MEETING,
- 11:15 a.m. Board shall enter Executive Session for discussion of complaints received
Notes: MOTION TO ENTER EXECUTIVE SESSION JL 2ND DR
EXECUTIVE SESSION MINUTES HELD IN SEALED
ENVELOPE BY DIRECTOR
- 11:30 a.m. Board shall re-enter regular session
MOTION TO RE-ENTER JIM LANIER, 2ND JEFF KNIGHT
- 11:30 a.m. Other Business:
Meeting needs to be scheduled for rule writing review
MARCH 8 10 a.m. RULE MEETING, WAKE TOWNE HAMPTON, RALEIGH
- RUSS AYERS REQUESTED THAT INFO BE GATHERED ABOUT VIRGINIA
CERTIFICATION PROCESS
- MOTION BY JIM LANIER THAT EXECUTIVE COMMITTEE WILL BE
NOTIFIED UPON COMPLAINT RECEIPT AND DECISION WILL BE MADE
AS TO WHETHER OR NOT TO HIRE AN INVESTIGATOR. THIS WILL
ENABLE THE COMPLAINTS TO BE HANDLED IN A MORE TIME
SENSITIVE MANNER, 2ND JEFF KNIGHT, MOTION CARRIES
Please mark your calendars for the next scheduled semiannual NCOWCICB
meeting is September 7, 2012 Hampton Inn Swansboro, NC
- 11:45 a.m. Meeting Adjourn MOTION TO ADJOURN JIM LANIER 2ND DIANA RASHASH,
MEETING ADJOURNED

C. S. HINES SAID INFORMATION FOR VIRGINIA CERTIFICATION MAY BE
GATHERED FROM BEN MERRELL