

NCOWCICB
BOARD MEETING AGENDA with Minutes approved at December 18 , 2014 Meeting
September 19, 2014 9:00 a.m.
LOCATION: meeting held via video conference

9:00 a.m. CALL TO ORDER: RUSS DAVIS 9:05 A.M.

OPENING PRAYER: JERRY PEARCE
ROLL CALL: ALL PRESENT

READING OF ETHICS STATEMENT

ETHICS STATEMENT: In accordance with the State Government Ethics Act, it is the duty of every [Board] member to avoid both conflicts of interest and appearances of conflict.

Does any [Board] member have any known conflict of interest or appearance of conflict with respect to any matters coming before the [Board] today?

If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

STATEMENT READ BY RUSS DAVIS

DIANA RASHASH CLASSES FOR NCSU

9:05 a.m. RECOGNITION OF ANY ATTENDING PUBLIC AND REQUEST TO ADDRESS BOARD (PLEASE NOTE: PUBLIC MAY ADDRESS THE BOARD DURING THIS SECTION OF BOARD MEETING. BOARD WILL NOT RESPOND TO COMMENTS OR REQUEST MADE BY PUBLIC. REQUEST MADE BY PUBLIC DURING THIS SESSION WILL BE PLACED ON A FUTURE BOARD AGENDA FOR DISCUSSION. PUBLIC WILL BE ALLOWED MAXIMUM OF FIVE (5) MINUTES PER PERSON TO ADDRESS BOARD. PUBLIC WILL NOT BE ALLOWED COMMENT FOR REMAINDER OF BOARD MEETING.

NONE ATTENDING

9:06 a.m. Approval of Minutes from February 6, 2014 meeting (see minutes attached)
DATE WRONG AT TOP OF AGENDA CHANGE YEAR TO 2014, MOTION
GLENN HINES, 2ND RUSS AYERS

9:10 a.m. Update from Administrator:

- Audit for fiscal year ending June 30, 2014 has been completed and the results were good with no negative comments from auditor
- Renewal invoices for 2015 will be sent out by end of September. Renewals are due November 15th of each year to be on time.
- Thank you to the exam committee that was formed in February for getting the new versions of the exams completed and ready to go for the June exam.

This now gives us several versions of exams to administer for each level requiring an exam. RUSS DAVIS THANKED THE COMMITTEE FOR THEIR WORK

- **REMINDER** Any Board member that has not taken the required Ethics training should do so immediately. Once you have taken the course please send me a copy of the completion certificate. Information for required Ethics training for Board members can be found at <http://www.ethicscommission.nc.gov/education/default.aspx>
- **REMINDER** Be sure to send me an email with any information pertaining to your position on the Board. This includes when you take any training required, information regarding reappointments, confirmation when you file your SEI each year.
- At the meeting in February it was decided that class providers would be required to document the receipt of a state issued picture ID on each attendee at c/e classes. This has had the desired effect and headed off the problem of assuring that the certification holder is the attendee at the class. As of the end of this calendar year we will have done a full rotation of classes requiring ID, does the Board want to continue this requirement or do you want to simply require the provider to put a statement on the registration that they reserve the right to require ID? **BOARD DECIDED TO STICK WITH ID AS BEING REQUIRED**
- The change of class requirements at the February meeting in not requiring a one hour presentation from NCOWCICB has been met with positive responses and has also allowed the class providers to add needed topics.
- Class Approval Request: DIANA RASHASH DIDN'T VOTE ON THESE CLASSES DUE TO CONFLICT

NCSU class approval request:

NCSU has requested the following approvals:

Install 202: Mountain Installation Options for Difficult sites
3 hours all levels

Install 203: Slate Belt Installation Options for Difficult sites
3 hours all levels

Install 204: Piedmont Installation Options for Difficult sites
3 hours all levels

Install 205: Sandhills Installation Options for Difficult sites
3 hours all levels

Install 206: Coastal Installation Options for Difficult sites
3 hours all levels

**MOTION TO APPROVE 202, 203, 204, 205, AND 206
JERRY PEARCE, 2ND GLENN HINES, APPROVED**

Install 220: Mountain Pumps
6 hours all levels

Install 230: Piedmont Pumps & Offsite systems
6 hours all levels

Install 240: Coastal Pumps
6 hours all levels

**MOTION TO APPROVE 220, 230, AND 240 JERRY
PEARCE, 2ND RUSS AYERS APPROVED**

9:25 a.m. Treasurer's Report by Jerry Pearce, Treasurer
Financial Report as of July 31, 2014

Monies on hand:

North State Bank Operating Account	\$ 99,993.48
Select Bank*	\$233,723.27
Bank of Oak Ridge*	\$230,470.60
Sound Bank*	\$201,159.17
New Bridge Bank*	<u>\$201,355.79</u>
Total Monies on hand	\$966,702.31

(*CD held for future enforcement)

See detailed YTD Financial Report Attached

REPORT PRESENTED BY JERRY PEARCE, FINANCIAL CONDITION
REMAINS AT LEVEL CONSISTENT WITH YEARS PAST, MAJORITY OF FUNDS ARE
RECEIVED NOVEMBER THRU MARCH, MOTION TO ACCEPT RUSS AYERS, 2ND DIANA
RASHASH, APPROVED

9:35 a.m. Board shall enter Executive Session for discussion of complaints received
Notes: MOTION TO ENTER DIANA RASHASH, 2ND RUSS AYERS

10:20 a.m. Board shall re-enter regular session
THE FOLLOWING COMPLAINTS WERE DISCUSSED IN CLOSED SESSION:

COMPLAINT NUMBER 07301401 Incompetence, BOARD DECISION; SEND
LETTER, VIOLATED 1900 RULES FOR PUMPS SETFORTH BY NC LAWS AND
RULES , SEND OFFER OF ADMISSION OF GUILT LETTER

COMPLAINT NUMBER 05291401 not certified, no permit for repair,
BOARD DECISION: SEND TO ATTORNEY FOR PROSECUTION

COMPLAINT NUMBER 07291301 substandard work, employees not w2'd,
BOARD DECISION: SEND LETTER OF INTENT TO SUSPEND WITH OFFER OF
ADMISSION OF GUILT, 90 DAY SUSPENSION

COMPLAINT NUMBER 1251301 not certified, no permit,
BOARD DECISION: SEND TO ATTORNEY FOR PROSECUTION

COMPLAINT NUMBER 06241401 potentially unethical behavior ,
BOARD DECISION: SEND LETTER TO CERTIFEID PERSON, UNETHICAL
BEHAVIOR WILL NOT BE TOLERATED, STATE BASED ON DUE DILENGENCE
BEING DONE

COMPLAINT NUMBER 02181401 improper inspection,
BOARD DECISION: SEND INTENT TO REVOKE CERTIFICATION BASED ON
NOT FOLLOWING NCOWCICB RULES FOR INSPECTION

Review of application received from Billy Ray Thomas. BOARD DECISION: DENY REAPPLICATION

MOTION TO RETURN TO REGULAR SESSION GLENN HINES, 2ND JERRY PEARCE, BOARD IS NOW BACK IN REGULAR SESSION

10:25 a.m.

Other Business:

RUSS DAVIS SPOKE ABOUT PED MEETING WILL KEEP BOARD POSTED ON ANY PERTINENT EVENTS

REQUESTED REPLACEMENT OF ID CARDS FOR BOARD MEETINGS

Mark your calendars for next regular Board meeting

December 18th in Raleigh, location will be determined later

What time works best for majority for this meeting? 10:00 a.m. 11:00 a.m. or 1:00 p.m. TIME WAS DECIDED TO BE 9:00 A.M.

RUSS DAVIS COMMENTED ON ISSUE OF RENT OF OFFICE AND CONTRACT WITH EXECUTIVE DIRECTOR BOARD APPROVED SPEAKING WITH DIRECTOR ABOUT RENTAL AND CONTRACT

10:30 a.m.

Meeting Adjourn MOTION TO ADJOURN WALTER JAMES, 2ND GLENN HINES, MEETING ADJOURNED

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YTD Receipts**

Fees Received	\$ 0.00
Interest Income	<u>\$ 297.82</u>
Total Receipts	\$ 297.82

YTD Expenditures**

Postage	\$.00
Printing	\$.00
Travel – Board	\$.00
Travel – Staff	\$.00
Telephone	\$ 264.96
Misc Expense	\$.00
Bank Charges	\$ 25.08
Accounting	\$.00
Contract Labor	\$ 6066.67
Office Expense	\$.00
Depreciation	\$ 76.35
Investigations	\$.00
Legal Fees	<u>\$.00</u>
Total Expenditures	\$ 6433.06

(**YTD figures are for July only, fiscal year runs July 1 – June 30th)