

NCOWCICB  
BOARD MEETING  
JANUARY 28, 2008  
HICKORY METRO CONVENTION CENTER

12:15 CALL TO ORDER: Connie  
OPENING PRAYER: Jim Lanier  
ROLL CALL:

Present:  
Diana Rashash, Paul Higdon, Gene Young, Connie Stephens, Russ Davis, Jim Lanier,  
Glenn Hines

Absent:  
Ralph Hollowell (no proxy)  
Al Girard

RECOGNITION OF PROXY(IES) IF APPLICABLE: Al Girard

READING OF ETHICS STATEMENT: Connie

Potential conflicts:

Connie: STA classes, abstain from vote  
Diana: NCSU classes, abstain from vote  
Jim: STA classes, abstain from vote

11:15 RECOGNITION OF ANY ATTENDING PUBLIC AND REQUEST TO ADDRESS BOARD (PLEASE NOTE: PUBLIC MAY ADDRESS THE BOARD DURING THIS SECTION OF BOARD MEETING. BOARD WILL NOT RESPOND TO COMMENTS OR REQUEST MADE BY PUBLIC. REQUEST MADE BY PUBLIC DURING THIS SESSION WILL BE PLACED ON A FUTURE BOARD AGENDA FOR DISCUSSION. PUBLIC WILL BE ALLOWED MAXIMUM OF FIVE (5) MINUTES PER PERSON TO ADDRESS BOARD. PUBLIC WILL NOT BE ALLOWED COMMENT FOR REMAINDER OF BOARD MEETING.)

11:20 MINUTES FROM PREVIOUS MEETING  
DISCUSSION:

Russ: there are questions, make a question summary at end of each meeting  
CHANGES/ACCEPTANCE

Russ: motion  
Gene: 2nd  
approved

11:25 DISCUSSION/ACCEPTANCE OF PROPOSAL TO NUMBER APPROVED  
CLASSES FOR FUTURE CLARIFICATION

Connie: Utilize Diana's numbering system

Jim : motion to approve

Glenn: 2<sup>nd</sup>  
approved

11:35 UPDATES ON CERTIFICATIONS, ETC

2200 applications at various stages of completion

Connie: people are sending them "piecemeal"

Roughly 150 "in the works"

More showed today than expected

Guesstimate: 3,000 when the dust settles

Connie has reached the Home Inspector folks

11:45 DISCUSSION ON ISSUES OF INSPECTOR CERTIFICATIONS AND  
REQUESTS FOR CERTIFICATION FOR INSPECTORS AND POTENTIAL  
CONCESSIONS

Connie:

What she has heard:

"Didn't know about the requirement"

Jim Lanier: David's class is wonderful

Connie: If people take the "stand alone" class, they do not need affidavits OR take  
installers "newbie" class.

All: We designed the class that way. No change

Motion 1: If taking the stand alone class, they do not need to take the installers "newbie"  
class.

Russ: motion

Gene: 2<sup>nd</sup>

Approved

Motion 2: If they take the stand alone class and are going for Inspector designation  
ONLY, they do not need affidavits

Gene: motion

Jim: 2<sup>nd</sup>

Approved

Connie: Getting complaints about opening tank  
It is part of our “minimum” standards, no change

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Rules:

Gene:

Andy Adam, Russ, Gene, John Barkley, Ted Lyon, Doug Lassiter (Joe Lynn not present)  
Did start on rules; made good headway  
Installer: 80% complete

Will need a separate section on Inspectors

Gene has asked David Lindbo to participate, and he agreed.

Expect rules to be finished by Feb 22nd

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Continuing Ed discussion:

Gene: amend last meetings motion for 1-hr of safety, ethics (Board rules), and rules  
required annually to discussion of each in a class

Russ: GL I take 3-hrs of classes that include safety, ethics (Board rules/certification) and  
1900 rules plus related GL I topics

Motion: Jim, what Russ stated

Glenn: 2<sup>nd</sup>  
approved

#### 12:00 PRESENTATION OF APPROVAL REQUEST FROM EDUCATOR PROVIDERS

Connie: “Rules for Septage”

How to locate tanks

How to dig out lids

Many pumpers are also installers

1-hr credit

Motion: Russ

Paul: 2<sup>nd</sup>

Approved as 01280801, all grade levels

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Connie: 2<sup>nd</sup> class

Installation Practicum

Variable hours depending on system, cap at 6-hrs credit

Max class size: 10

Motion: Paul

Glenn: 2<sup>nd</sup>

Approved as 01280802, GL system dependent

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David's classes

Inspector Practicum  
6-hrs credit, GL system dependent  
approve for all grade levels

Motion: gene

Jim: 2<sup>nd</sup>

Approved as 01280803, GL system dependent

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High Strength Wastewater  
12-hrs credit  
GL IV

Motion: gene

Jim: 2<sup>nd</sup>

Approved as 01280804 as GL IV

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Wastewater for Professionals  
GL II, III, and IV  
6-hrs credit

Motion: Jim

Paul: 2<sup>nd</sup>

Approved as 01280805

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Introduction to decentralized Wastewater (revision of prior approval)

GL: all & Inspector

Motion: Gene

Paul: 2<sup>nd</sup>

Approved as 01280806

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Class offered in Virginia (David & Nancy)  
Installer Training Program, National

Discussion: Problem with allowing National focus class for NC installers  
David: the group recognizes this concern. It is stated that it does not supercede  
state/local rules

Gene: he has heard most of these talks. They are very good.

Connie: Wants it to be NC based.

Motion: none, subject dies

Orange County Class:  
Local rules & state rules  
6-hours credit  
Gene: motion  
Paul: 2nd  
approved as 01280807, all grade levels

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Credit:  
What is cut-off date for CE credit?  
Nov 15<sup>th</sup>  
Or Nov 30<sup>th</sup>?

Discussion:

Renewal notices need to be sent early (Sept 15<sup>th</sup>) with Dec 1<sup>st</sup> deadline. There is a 90 day grace period. There is a \$25 late fee after Jan 1<sup>st</sup>. If they DON'T get their hours, they have 90 days from Jan 1st or they cannot renew!

Motion: If person already has their required hours, classes offered Nov 16 through Dec 31 go to next calendar year.

Motion: Diana

Russ: 2<sup>nd</sup>

Approved

Gene: Can't have more people in room than building code at location will allow.

Connie: If venue, equipment, etc is present, shouldn't cap class size

Russ: Instructor needs to pre-determine class size by venue.

(Short break: 15 minutes)

Gene: Motion that Diana, Gene, and David go over questions on Inspection form and get back to Board at next meeting

Jim: 2<sup>nd</sup>

approved

12:10 REVIEW OF RULES DRAFT REVISIONS BY RULES COMMITTEE

Skipped – tabled to March 3rd

1:55 DISCUSSION OF FORMING COMMITTEE TO SCREEN POTENTIAL INVESTIGATORS AND REVIEW OF COMPLAINT FORM TO BE USED TO FILE A COMPLAINT (SEE ATTACHED)

Connie went over complaint form.

Diana: we need to take “installation w/o permit” and “repair w/o permit” off form

Gene:  
Motion to take form to John Barkley for approval  
Jim: 2<sup>nd</sup>  
approved

2:05 BOARD TO ENTER CLOSE SESSION

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Gene: next meeting?  
March 3<sup>rd</sup>, in Raleigh at 9 am

Jim: motion to exit closed session  
Russ: 2<sup>nd</sup>  
Approved

2:55 END OF CLOSE SESSION

Results of closed session:  
Connie Stevens resigned from Board effective January 31, 2008

Gene Young elected Chairman

Russ Davis elected vice-Chairman

Discussion was continued on staffing and database issues.

1:45 OTHER BUSINESS

2:00 ADJOURN