

NCOWCICB
BOARD MEETING AGENDA

June 17, 2011 1:00 p.m.

Sunset Beach, NC

LOCATION: Sea Trail Resort 75 A Clubhouse Rd Sunset Beach, NC

1:00 p.m. CALL TO ORDER: RUSS DAVIS

OPENING PRAYER: RUSS DAVIS

ROLL CALL: RUSS DAVIS, DIANA RASHASH, JEFF KNIGHT,
GLENN HINES, JERRY PEARCE, JIM LANIER, PRESENT
RUSS AYERS ABSENT SENT PROXY TO GLENN
HINES WILL BE AVAILABLE VIA PHONE

RECOGNITION OF PROXY(IES):

READING OF ETHICS STATEMENT

ETHICS STATEMENT: In accordance with the State Government Ethics Act, it is the duty of every [Board] member to avoid both conflicts of interest and appearances of conflict.

Does any [Board] member have any known conflict of interest or appearance of conflict with respect to any matters coming before the [Board] today?

If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

DIANA RASHASH MAY REFRAIN FROM CLASS APPROVALS
DEPENDING ON PROVIDER, JERRY PEARCE AND JIM LANIER
MAY REFRAIN ON CLASS APPROVALS DEPENDING ON
PROVIDER

1:05 p.m. RECOGNITION OF ANY ATTENDING PUBLIC AND REQUEST TO ADDRESS BOARD (PLEASE NOTE: PUBLIC MAY ADDRESS THE BOARD DURING THIS SECTION OF BOARD MEETING. BOARD WILL NOT RESPOND TO COMMENTS OR REQUEST MADE BY PUBLIC. REQUEST MADE BY PUBLIC DURING THIS SESSION WILL BE PLACED ON A FUTURE BOARD AGENDA FOR DISCUSSION. PUBLIC WILL BE ALLOWED MAXIMUM OF FIVE

(5) MINUTES PER PERSON TO ADDRESS BOARD. PUBLIC WILL NOT BE ALLOWED COMMENT FOR REMAINDER OF BOARD MEETING.

NONE ATTENDING

- 1:10 p.m. Approval of Minutes from January 19, 2011 meeting (see minutes attached)
MOTION TO APPROVE WITH SPELLING CHANGES MADE JERRY PEARCE 2ND JEFF KNIGHT, APPROVED
- 1:15 p.m. Class Approval Request:
NOTES:
NCSU TECH 550 , 6 HOURS DAILY , MOTION TO APPROVE JERRY PEARCE ALL GRADE LEVELS, 2ND JEFF KNIGHT APPROVED

GRANVILLE VANCE, 6 HOURS ALL GRADE LEVELS MOTION TO APPROVE DIANA RASHASH , 2ND JEFF KNIGHT APPROVED

ALBERMARLE REGIONAL 6 HOURS PER DAY ALL GRADE LEVELS, MOTION TO APPROVE JERRY PEARCE 2ND JEFF KNIGHT APPROVED
- 1:20 p.m. Update from Administrator:
Notes: 92% Renewal for 2011
New Installer class held in May had 19 attendees
Presentation of concerns from certification holders
HOURS REQUIRED FOR C/E SHOULD BE LOWERED IN FUTURE,
SUBSURFACE ONLY REQUIRES 6 HOURS ANNUALLY, GC REQUIRE NONE WOULD LIKE TO SEE THIS REQUIREMENT LOWERED WITH FUTURE RULE WRITING, AND ALSO HAVE A BUSINESS SUCCESSION SECTION WRITTEN IN FUTURE RULES
- 1:25 p.m. Treasurer's Report by Jerry Pearce, Treasurer
Notes: Operating account balance as of May 31, 2011 \$826,891.46

1:30 p.m.
Raleigh

Update from Executive Committee:

Attorney has been hired: Anna Choi with Allen and Pinnix in

Russ Davis, Russ Ayers, Jerry Pearce and Connie Stephens have met with Mrs. Choi. Mrs. Choi is very experienced with occupational licensing boards their processes and procedures and should be a great addition to NCOWCICB. Files for prosecution were given to her on May 24, 2011.

RUSS HAD SENT LETTER TO BOB HARKETT
EXPLAINING NEED FOR OUTSIDE COUNSEL SHOULD
HAVE LETTER BACK SOON

John Barkley had started the process for the proposed Inspector rules and is processing these thru rule writing committee. Rule making co-ordinator is listed as Connie Stephens.

JOHN BARKLEY HAD ALREADY STARTED THE
RULE WRITING PROCESS ON INSPECTOR RULES SO HE
WILL BE FINISHING THIS SET

Committee is still investigating banks for deposits. Banks are paying very little return on investments. Account is covered for unlimited amount by FDIC until 12/31/11 and decision will be made about banks to move deposits to prior to that cutoff date.

UPDATE FROM RUSS, BANKS AREN'T
LOOKING FOR DEPOSITS OVER 100K
IN INTEREST BEARING ACCOUNTS,
JIM, GLENN AND DIANA TO GET
INFORMATION ABOUT LOCAL BANKS
IN THEIR AREA AND GET INFO TO
CONNIE ABOUT WHAT THEY WILL
PAY

DRAFT OF PROSECUTION FROM ATTORNEY WAS
SHARED WITH BOARD.

1:45 p.m.

Board shall enter Executive Session for discussion of complaints received

Notes:

MOTION TO ENTER EXECUTIVE SESSION JEFF KNIGHT , 2ND JIM
LANIER

MOTION TO RENTER REGULAR SESSION JERRY PEARCE, 2ND
JIM LANIER

2:00 p.m. Board shall re-enter regular session

2:00 p.m. Review of comments received at Public Comment Meeting for Proposed
Inspector Rules June 16, 2011.

9 ATTENDED ONLY 1 COMMENT MADE

Board will need to meet after July 15, 2011 for formal adoption and
review of any technical corrections. Per attorney this meeting can be
either in person or via conference call. Board needs to determine date and
time for meeting.

RUSS ADVISED IF TECHNICAL CORRECTIONS ARE
EXTENSIVE MAY HAVE TO MEET IN PERSON, IF NOT WILL DO
BY PHONE

CONNIE WILL SEND OUT INFO ABOUT
TELECONFERENCE
JULY 25TH AROUND 10 A.M.

Information for future rule writing: Data is being gathered as to the fiscal
impact on requiring tank to be pumped at inspection. Response cards
were mailed to all certified inspectors for information. A bill has been
introduced that may effect rule writing in the future.

2:20 p.m. Other Business:

Reminder the next regular Board meeting is 9:00 a.m. September 21, 2011
location has yet to be determined. HAMPTON INN & SUITES
SWANSBORO CONTACT 9105548232

EXECUTIVE COMMITTEE HAS MET SEVERAL TIMES IN
REFERENCE TO EXECUTIVE DIRECTOR POSITION, ATTORNEY
IS DRAFTING CONTRACT FOR INDEPENDENT CONTRACTOR,
CONNIE STEPHENS IS BEING PAID DIRECT BY BOARD AS
EXECUTIVE DIRECTOR AND NO LONGER USING TEMPORARY
SERVICES

RUSS ASKED IF EVERYONE IS UP TO DATE ON ETHICS
TRAINING.

2:30 p.m. Meeting Adjourn, MOTION TO ADJOURN JERRY PEARCE, 2ND JIM
LANIER, MEETING ADJOURNED