

NCOWCICB, 03/29/07

Meeting called to order by Connie

Prayer by Jim Lanier

Present:

Connie Stephens, Jim Lanier, Diana Rashash, Gene Young, Russ Davis, Ralph Hollowell, Glenn Hines (entered after Mike's presentation)

Absent:

Al Girard, Paul Higdon

Presentation by Mike Hoover

    Invitation to Lake Wheeler site dedication

    Major donations to center (\$250,000+)

Give grade level IV exam on last day, afternoon (2:00 pm) at Lake Wheeler

Three hour exam

Motion to conduct exam (Gene)

2<sup>nd</sup> by Ralph H.

Motion passed

Mike has classes he'd like to have approved for credit

Install series

Design series – mainly GL IV

Introductory Installer course series:

For newbies and those requesting certification after 01/01/08

To qualify

Advanced Installer course series:

Preparation for GL II, III, and IV exams

Costs for courses is \$145.00, except the installation classes are \$185.00

Half-day classes are \$95-125.00

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Minutes from last meeting

Jim motion to accept minutes, Ralph 2<sup>nd</sup>, approved

Connie: Diana is to send copy of APPROVED minutes to Tony

Blue Lizard quote: \$22,000...just the database, no administrative costs

Courses, exams, etc

We as a board do have to collect ssn.

Doug: if person submits fictitious ssn, do they lose their license:  
General opinion: yes, fraud

Gene left room to place call to attorney: Judith Tilman  
AG's office said that we DO NOT have to follow the state board requirement for SSN

Plan is to collect ssn on exam answer sheet: NO! we are not required to follow this!

Administration needs:  
Tony thinks we can utilize 1 full person.  
Roughly \$40,000 (including benefits)

Tony: update on funds  
\$109,300

489 + 60 people more to add = 550 roughly

Future fees: we may be able to reduce them in the future

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Memorandum to counties and/or registered individuals  
Clarify some of the muddy waters  
What we are doing and how we are trying to do it, etc  
It will also be posted to the web site

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Update on AG progress: Russ has requested John Barkley

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Conventional definition:  
Skip for now, still need AG person

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Connie passed out exam cover sheet  
Exam on Friday at 1 pm (have 3 hrs)  
Will have exam entry card

Level IV & Inspector exam:  
Have 5 additional questions

Gene and Russ will stay behind with Diana!!!!

Exam discussion:  
Tony says we can turn it over to him in the future for tracking questions (good, bad, etc)

Minimum of 2 board members present & need 2 proctors for 50 people.  
No cell phones  
Tony will send us the list of things he goes over prior to exams.

Future exam dates and locations need to be set.  
Connie: Doug plans to hold more classes around the state.

Exams to be ready by 10 am Friday!!!

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Inspectors class:

Discussion of what the subcommittee discussed this morning

Gene: the Residential Onsite book should be adopted by the Board. Our rules should be written from the book. The rules would then be submitted for review.

Gene makes motion we reference Res. On. Manual as guidelines for inspectors class and future rules.

Russ 2<sup>nd</sup> (he took it to Russia with him)

Glenn, Gene, Ralph still need a copy!!  
Motion passed.

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Russ: motion that David teach the class with addition of statement that the rules have not yet been written and that these are a guideline and recommended best management practices

Gene: 2<sup>nd</sup>

Motion passed.

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Gene: Motion to give GL II, III, & IV (combo) exam April 26 at Lake Wheeler (2 pm)

Connie 2<sup>nd</sup>

Motion passed.

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Ralph: Motion to approve Mike's classes as the GL he presented.

Connie 2<sup>nd</sup>

Motion passed.

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Registration meetings: April 3<sup>rd</sup> in Raleigh (Doug, Connie)

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Introductory Installer and Advanced Installer course series:

Jim made motion

Ralph 2<sup>nd</sup>

Motion passed

Russ: statement for Inspectors Class

#### NCOWCICB DISCLAIMER STATEMENT

The materials that are included in this manual and that are presented to you during this course presentation are to be used for "Best Management Practices" for On-Site Waste Water Inspectors to use in their profession.

It does NOT represent the rules and procedures that are going to be required by the NCOWCICB by all licensed Inspectors. Once these rules and regulations have been established you will be provided with them.

Chairman  
NCOWCICB

Gene motioned  
Jim seconded  
Motion passed

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Gene: another county wants a meeting (Clay County), he will do one on his next trip out there.

We may do some after memo goes out.

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Other business:

Gene:  
Bill was put out that may disband us. It would put all boards under one umbrella (EMC).

Tony:  
A bunch of calls about people wanting to know what they can take as courses.  
Connie: will send Tony contact names of approved course providers

Tony:  
Passed/failed  
Connie: putting together a letter.  
We need to send Tony the template for the card.

Tony:  
How do we let folks review their exam if they fail?  
To be determined.  
Russ: will get together with Doug on it.

Tony:  
Renewals, we need to be thinking about it.

Motion to adjourn  
Gene  
Jim  
Motion passed

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Other action since last meeting:

The results of the first two exams are available. In the first exam, the GL II exam had a very high failure rate (40+%). The pass rates for the GL III, GL IV, and “combo” exam are 80+% with median grades of roughly 80%.

After hearing back from the AG representative, the board voted via email to no longer require a GL II exam. This vote passed (To test for Grade Level III, Grade Level IV and Inspector only and not test Grade Level I and II: 7 in favor, 1 opposed, and 1 non-vote) and Connie emailed us the results.

We also met with a quorum at the Onsite Conference in Raleigh to discuss the inspectors’ class. It was voted to NOT have a system “stress” during inspection. Instead, a minimal amount of water would be run to determine “system connectivity or flow”. In other words, it would be verified that the tank and other components were connected to each other, but a specified volume of water would not be required to “stress” the system.

Respectfully submitted by,  
Diana Rashash