

# NCOWCICB

## NORTH CAROLINA ONSITE WASTEWATER CONTRACTOR INSPECTOR CERTIFICATION BOARD APPLICATION FOR CERTIFICATION EXAM

- INSTRUCTIONS:**
- 1. COMPLETE THE BELOW FORM IN ITS ENTIRETY** (note: For new applicants this application must be received by NCOWCICB no later than **15 BUSINESS DAYS** prior to the exam date, for current certification holders upgrading to higher level application must be received at least 24 hours prior to exam date)
  - 2. SCAN WITH ANY SUPPORTING DOCUMENTS IN PDF FORMAT TO [CSSTEPHENS@NCOWCICB.INFO](mailto:CSSTEPHENS@NCOWCICB.INFO) ONLY PDF FORMAT ACCEPTED**
  - 3. YOU WILL RECEIVE CONFIRMATION OF APPROVAL TO RECEIVE EXAM ALONG WITH LOCATION AND TIME OF EXAM 7 DAYS PRIOR TO EXAM. CONFIRMATIONS ARE SENT VIA EMAIL OR FAX**
  - 4. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

NAME \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_  
FIRST MIDDLE LAST MM/DD/YR

COMPANY NAME: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_  
STREET CITY ST ZIP

COMPANY PHONE: (\_\_\_\_\_) \_\_\_\_\_ FAX: (\_\_\_\_\_) \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

**EXAM BEING REQUESTED (CHECK LEVEL(S) THAT YOU WILL BE TAKING):**

GRADE LEVEL III  GRADE LEVEL IV  INSPECTOR  EVALUATOR

**EXAM LOCATION (CHECK ONLY ONE):\***

- February 2023 Clemmons, NC date and location TBD  
 May 2023 Western part of NC date and location TBD  
 August 2023 Eastern part of NC date and location TBD  
 Nov 2023 Cary, NC date and location TBD

**\*DATES, TIMES & LOCATIONS SUBJECT TO CHANGE. CONSULT DATE SECTION OF WEBSITE [WWW.NCOWCICB.INFO](http://WWW.NCOWCICB.INFO) FOR EXACT TIMES, DATES AND LOCATIONS. CONFIRMATION WILL ALSO CONTAIN DATE, TIME AND EXACT LOCATION INFORMATION**

**REQUIRED EDUCATION INFORMATION (CHECK ALL THAT APPLY):**

HOURS RECEIVED  18 HOURS  INSPECTOR CLASS  Evaluator Class  12 HOURS  9 HOURS  6 HOURS

SOURCE OF EDUCATION:  NCSTA  NCSU  OTHER: \_\_\_\_\_

DATE EDUCATION COMPLETED: \_\_\_\_\_

LOCATION WHERE CLASS WAS TAKEN: \_\_\_\_\_

NOTE: CERTIFICATE OF ATTENDANCE MUST BE SUBMITTED WITH EXAM APPLICATION

HOURS TO BE TAKEN  18 HOURS  INSPECTOR CLASS  12 HOURS  9 HOURS  6 HOURS

SOURCE OF EDUCATION:  NCSTA  NCSU  OTHER: \_\_\_\_\_

DATE EDUCATION WILL BE COMPLETED: \_\_\_\_\_

LOCATION WHERE CLASS WILL BE TAKEN: \_\_\_\_\_

NOTE: CERTIFICATE OF ATTENDANCE MUST BE PRESENTED AT EXAM

PLEASE CHECK HERE IF YOU NEED THE EXAM ADMINISTERED ORALLY

ACKNOWLEDGEMENT: I, THE UNDERSIGNED AND ABOVE NAMED PERSON, DO HEREBY MAKE REQUEST TO NCOWCICB TO TAKE THE CERTIFICATION EXAM FOR THE GRADE LEVEL REQUESTED ABOVE AND APPLIED FOR THROUGH NCOWCICB. I CERTIFY BY MY SIGNATURE BELOW THAT I HAVE MET ALL THE REQUIREMENTS FOR TAKING SAID EXAM INCLUDING BUT NOT LIMITED TO HAVING SUBMITTED A COMPLETE APPLICATION FOR CERTIFICATION TO NCOWCICB, PAID THE APPROPRIATE FEE FOR GRADE LEVEL SELECTED AND RECEIVED THE REQUIRED EDUCATION HOURS. I HEREBY CERTIFY THAT TO THE BEST OF MY KNOWLEDGE ALL THE INFORMATION CONTAINED HEREIN IS TRUE.

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE