NCOWCICB

North Carolina Onsite Wastewater Contractor Inspector Certification Board

P O Box 132 Lawsonville, NC 27022

Phone: 336-202-3126 Email: csstephens@ncowcicb.info

2024 Renewal Invoice

Please <u>read</u> instructions below <u>before</u> mailing Renewal of Certification

- Complete renewal invoice, sign and return it with renewal fee. Incomplete invoices will be returned.
- Renewal due date is 11/15/2023
- The certification that you now hold will expire on 12/31/2023.
- Renewal period without late fee ends 12/31/2023.
- If you do not plan to renew the certification, please check the appropriate block on the invoice and return it.
- YOU MUST SUBMIT A COPY OF ATTENDANCE CERTIFICATE FROM CONTINUING EDUCATION.
- Remember that you must take continuing education before you renew your certification.
- Online classes are not approved for credit hours by NCOWCICB
- If at any time you have questions about your certification, the requirements for classes, upgrading, etc contact NCOWCICB directly do not direct these questions to Local Environmental Health Departments or class providers.
- NCOWCICB must be notified within thirty (30) days of any change in your mailing address, phone numbers or company name.
- DO NOT STAPLE THE CHECK TO THE INVOICE
- IF YOU ARE PAYING WITH A TWO PART CHECK PLEASE MAIL ONLY THE CHECK
- Renewal can only be done via mail
- DO NOT BRING THE RENEWAL TO A CLASS LOCATION.
- Return the invoice with the proper fee to the following address: NCOWCICB P O Box 132 Lawsonville, NC 27022

NCOWCICB CERTIFICATION 2024 RENEWAL INVOICE

Return this invoice along with fee made payable to NCOWCICB MAIL TO: NCOWCICB P O BOX 132 LAWSONVILLE NC 27022

Complete the questions at bottom of invoice, incomplete invoices will be returned Amount Due: \$75 GRADE LEVEL I, II, III, IV OR INSPECTOR

\$125 FOR ANY LEVEL COMBINED WITH INSPECTOR \$100.00 EVALUATOR DO NOT STAPLE CHECK TO INVOICE

Check here if any information below is a change from 2023

	<u>PRIN</u>	NT CLEARLY	
NAME:			
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Renewals postmarked after 12/31/2023 will incur an additional \$25.00 late fee.

Renewals postmarked after 3/31/2024 will not be processed and former certification holder will have to reapply to NCOWCICB for certification.