How to Receive Certification as a Point-of-Sale Inspector

Inspector certification is required to inspect existing onsite wastewater systems when requested for a real estate transaction. This certification is not for inspection at time of installation.

Effective 1/1/2025, the applicant for certification as a point-of-sale inspector must have one of the following qualifications:

> 1). Hold a current and satisfactory certification of Grade Level IV contractor, or Authorized On-site Wastewater Evaluator, or subsurface operator certification for a minimum of two years prior to application

> 2). In lieu of the experience requirements an applicant may instead complete the approved education requirements for the Grade Level IV contractor certification i.e Installer Introduction class plus additional 6 hour NCOWCICB approved course

Education Requirements Prior to Application

All Inspector applicants must complete the Inspector 30 hour class. If applicant does not have the experience requirement listed above, the applicant will need to complete the Installer Introduction class and 6 credit hours of NCOWCICB approved credit hours prior to taking the Inspector class.

NCOWCICB does not offer classes. Class dates, locations, and class provider information is available on our website www.ncowcicb.info under class information.

Exam Requirements

Exam for Inspector is required. NCOWCICB is required by G.S. to offer the exam three times annually with one in Eastern, Western, and Piedmont areas of the state. However, NCOWCICB will usually offer the exam several times annually in different locations. To qualify for an exam, the applicant must have all required application documents submitted and received by NCOWCICB a minimum of fifteen (15) business days prior to the exam date. Dates and locations of exams are on the exam application and listed on our website www.ncowcicb.info under announcements and dates. Exam dates are often given in a range of days. NCOWCICB will assign a date and time of exam to each applicant. Choosing a specific day within the date range is not an applicant option.

The exam contains fifty (50) questions. Multiple choice, true and false questions only. A passing grade is considered 70%. An applicant is allowed up to three attempts to receive a passing grade without having to retake classes and reapply. The exam content is based on information provided at the Inspector class with heavy focus on safety, setbacks, definitions and rules.

Certification Renewal

Renewals for all certifications are due each year on or before **November 15.**

Certifications expire on December 31 each year.

Only renewals received on or before the due date of November 15 are guaranteed to be processed prior to expiration of certification. Certifications are not current until processed and logged into the NCOWCICB database. PLAN ACCORDINGLY.

NCOWCICB mails out renewal invoices each year in September and invoices are provided on our website www.ncowcicb.info.

Annual Education Requirements

Annual education is required for all certifications prior to renewing. Educational credit hours are not allowed to be carried from year into the next calendar year.

Annual Education Requirements:
Grade Level I: 3 credit hours
Grade Level II: 3 credit hours
Grade Level III: 6 credit hours
Grade Level IV: 6 credit hours
Inspector: 6 credit hours

Certification holders that have both Inspector and Installer certifications are required to have total of 6 credit hours

Note: Credit hours applied to receive certification cannot be used for required renewal hours

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Annual Renewal Fees:

All Grade Levels of Installer: $75.00

Point-of-Sale Inspector: $75.00

Late Payment of Renewals

Renewals received after the due date of November 15th will incur a $25.00 late fee

All certifications expire on 12/31 annually.